

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
AGENDA SESSION  
REGULAR MEETING**

**TUESDAY**

**10:00 A.M.**

**JANUARY 17, 2023**

Board members present: Chairman Cory Wright; Vice-Chairman Brett Wachsmith; and Commissioner Laura Osiadacz.

Others: Julie Kjorsvik, Clerk of the Board; Mandy Buchholz, Office Administrator; Mark Cook, Public Works Director; Josh Fredrickson, Engineer; Ben Kokjer, Chief Deputy; Kate Johnson, Communicable Disease Supervisor; Jesse Cox, Environmental Health Supervisor; Dan Carlson, CDS Director; Sarah Keith, Superior Court Administrator; Brian Carlson, Budget & Finance Director; Neil Caulkins, Deputy Prosecutor; and Audelia Martinez, Health Promotion Supervisor.

**CALL TO ORDER**

Chairman Wright called the meeting to order.

**PLEDGE OF ALLEGIENCE**

Chairman Wright led the Pledge of Allegiance.

**INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE**

**PROCLAMATIONS - NONE**

**AWARDS & RECOGNITIONS - NONE**

**APPROVAL OF AGENDA**

Vice-Chairman Wachsmith moved to approve the Agenda, as presented. Commissioner Osiadacz seconded. Motion carried 3-0.

**CONSENT AGENDA**

At the conclusion of reviewing each item Vice-Chairman Wachsmith moved to approve the Consent Agenda, as amended, by moving Consent Item L to Board Discussion & Decision. Commissioner Osiadacz seconded. Motion carried 3-0.

**MINUTES**

<b>DATE</b>	<b>MINUTES</b>
10/27/2021	PH Study Session
12/19/2022	Office Admin
12/20/2022	Closed Bargaining
12/26/2022	PW Study Session-Cancelled
12/28/2022	PH Study Session
1/3/2023	Agenda
1/3/2023	Executive Session
1/3/2023	Office Admin
1/9/2023	Office Admin
1/9/2023	PW Study Session
1/16/2023	Office Admin-Cancelled

**APPOINTMENTS**

**COUNTY BOARDS/COMMITTEES/COMMISSIONS**

**COMMISSIONERS**

Approve reappointing Bradley Gasawski, Steve Worley, Greg Parker, and Bridget Wood for a three (3) year term on the Public Lands Advisory Committee, effective January 1, 2023, through December 31, 2025; Becky Sherley, Brittany Pearson, Clay Myers, Becky McDowell, Robert Eddings, Amy Cziske and Jarred Fudacz, for a three (3) year term on the Fair Board effective January 1, 2023, through December 31, 2025; Brian McElroy to the Airport Advisory Committee, and the City of Ellensburg request for Mayor Nancy Lillquist to remain on the committee for a three (3) year term effective January 1, 2023, through December 31, 2025.

**AGREEMENT**

**LAW & JUSTICE GRANTS**

**AUDITOR**

Approve the Law & Justice Grant Agreements for 2023 Grant Funds between the following: Kittitas County and the Ellensburg Downtown Association (Grant No. 23-02) in the amount of \$1,000.00; Kittitas County and HopeSource (Grant No. 23-03) in the amount of \$1,000.00; Kittitas County and Kittitas County Fire District #1 (Grant No. 23-05) in the amount of \$900.00; Kittitas County and Court Advocates for Children for Kittitas County (Grant No. 23-06) in the amount of \$7,500.00; Kittitas County and the Ellensburg Police Department (Grant No. 23-08) in the amount of \$3,800.00; Kittitas County and Cle Elum Police Department (Grant No. 23-09) in the amount of \$10,000.00; Kittitas County and Kittitas County Jail (Grant No. 23-10) in the amount of \$8,300.00.

**SET PUBLIC HEARING**

**2023 CDS PERMIT & PLANNING FEES**

**CDS**

Approve Setting a Public Hearing to consider the 2023 Community Development Services Building Permit and Planning Fee Schedule, to be held on February 7, 2023, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**CONTRACT**

**AMENDED BOAT USE PERMIT**

**SHERIFF**

Approve an Amended Boat Use Permit #430-2722 between the Public Utility District No. 2 of Grant County, Washington, Grant County Sheriff's Office, and the Kittitas County Sheriff's Office, for the use of Grant County PUD watercraft and trucks to tow said watercraft, for search and rescue and patrol of the Priest Rapids and Wanapum Reservoirs, through November 30, 2027.

**RESOLUTION 2023-007**

**MERIT RESOURCES**

**SUPERIOR COURT**

Approve Resolution No. 2023-007, Specifying Funding of the Memorandum of Understanding between Kittitas County Superior Court and Merit Resources for the 2023 calendar year.

**RESOLUTION 2023-008**

**CASA**

**SUPERIOR COURT**

Approve Resolution No. 2023-008, Ratifying and Specifying Funding for the Memorandum of Understanding between Kittitas County Superior Court and Court Advocates for Children for Kittitas County, for the 2023 calendar year.

**SET PUBLIC HEARING**

**STOP & YIELD SIGNS**

**PUBLIC WORKS**

Approve Setting a Public Hearing to consider Amending Kittitas County Code Section 10.08.010 Speed Limits and Section 10.12.010 Stops and Yields for Roads within the Black Horse at Whiskey Creek Planned Unit Development, to be held on Tuesday February 7, 2023, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**SET PUBLIC HEARING**

**ON-SYSTEM ROAD ESTABLISHMENT**

**PUBLIC WORKS**

Approve Setting a Public Hearing to consider a request for an On-System Road Establishment for Roan Drive and Dapple Gray Way that serve residents within the Palomino Fields Development and to consider amending Kittitas County Code Section 10.08.010 Speed Limits and Section 10.12.010 Stop and Yield Signs, to be held on Tuesday February 7, 2023, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**RESOLUTION 2023-009**

**PETROLEUM & LUBRICANT PRODUCTS**

**PUBLIC WORKS**

Approve Resolution No. 2023-009, Awarding a Bid to Furnish Petroleum and Lubricant Products for 2023 and to authorize the Public Works Director to sign Contract documents.

Approve Resolution No. 2023-010, Approving the 2023 Distressed County Sales and Use Tax Infrastructure Improvement Program Agreement between Kittitas County and Centerfuse, in the amount of \$72,000.00.

**AGREEMENT**

**DEPARTMENT OF ECOLOGY**

**PUBLIC HEALTH**

Approve Amendment No. 1 to an Agreement between the State of Washington Department of Ecology and Kittitas County Public Health, to provide Solid Waste handling/facility/site compliance and Solid Waste investigation, assistance, enforcement, as well as offering technical assistance from July 1, 2022, through June 30, 2023.

**AGREEMENT**

**THORP SCHOOL DISTRICT**

**PUBLIC HEALTH**

Approve Amendment No. 1 to the Professional Services Agreement between the Thorp School District and Kittitas County, in the amount of \$25,000.00 for the COVID-19 Health Equity Coalition Mini-Grant Program, from August 1, 2022, through July 31, 2023.

**CONTRACT**

**KITTITAS COUNTY HEALTH NETWORK**

**PUBLIC HEALTH**

Approve a Grant Administration Contract between the Kittitas County Network and the Kittitas County Public Health Department, to reduce the morbidity and mortality of substance use disorder, including Opioid Use Disorder in rural communities by strengthening and expanding prevention, treatment and recover, from September 1, 2022, through August 31, 2025.

**CONTRACT**

**AMENDMENT NO. 11 - CONSOLIDATED CONTRACT**

**PUBLIC HEALTH**

Approve Amendment No. 11 to Contract Number CLH31015, between the Department of Health and the Kittitas County Public Health Department, increasing the amount by \$25,878.00 for the 2022-2024 Consolidated Contract.

**AGREEMENT**

**TARA DUNFORD, CPA**

**AUDITOR**

Approve an Amendment to the Professional Services Agreement between Tara Dunford, CPA and Kittitas County to perform financial reporting and accounting functions from January 1, 2023, through December 31, 2023.

**RESOLUTION 2023-011**

**TRAVEL POLICY**

**AUDITOR**

Approve Resolution No. 2023-011, Amending the Kittitas County Travel Policy to Reflect the 2023 IRS Mileage and Per-Diem Rates, effective January 1, 2023.

**CORRESPONDENCE - NONE**

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION ITEMS - NONE

MISCELLANEOUS - NONE

EXECUTIVE SESSION - NONE


ADJOURNMENT

The meeting was concluded at 10:19 a.m.

CLERK OF THE BOARD

  
Julie Kjorsvik

KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON

  
Cory Wright, Chairman